



**ENSURING SERVICE CONTINUITY THROUGH A SAFE AND HEALTHY
WORK COMPLEMENT AND ENVIRONMENT**

Last March 2020, the World Health Organization (WHO) proclaimed a global health pandemic due to the Corona Virus 2019 or otherwise known as COVID-19. Likewise, the President on March 8, 2020 declared a State of Public Health Emergency throughout the Philippines due to COVID-19 through Proclamation No. 922.

The Philippine Fisheries Development Authority (PFDA), seeing the events unfolding and in line with Proclamation No. 922, immediately created the PFDA Committee on Health Emergency and Disease Prevention. The committee chaired by the Acting Manager of the Administrative Service Department and vice-chaired by the Manager, Finance Service Department. Members were all managers of the different departments of Central Office from the Corporate Planning and Management Information System Department, Technical Services Department and Operations Services Department. The Committee had acquired the services of its medical consultant as a technical/medical adviser.

The primary function of the Committee is to formulate and develop strategies, recommend policies to prevent the spread of COVID-19 and provide technical supports to our operating units in the implementation of strategies and policies against COVID-19.

Some of the strategies adopted to prevent the spread of COVID-19 were the strict compliance with the health protocols provided by the Department of Health, such as, wearing face mask, social distancing and disinfecting. PFDA employees were provided with face masks and alcohol free of charge. Contact tracing were mandated as part of the health protocols implemented. Foot baths were placed in the entrances and thermal scanning was performed before entering the office premises and ports. Disinfecting of offices, motor vehicles and other PFDA facilities were regularly performed.

Health and Safety Officers were commissioned in central office and its operating ports to oversee that all the health protocols and measures to prevent the spread of COVID-19 are being strictly complied with by PFDA employees, clients and visitors.

In line with the CSC Circulars, Office orders/policies were made to reduce also the spread of COVID-19, such as Skeletal Workforce, Alternative Work Arrangement and Work from Home Arrangement. Since, public transport was non-existence during the Enhance Community Quarantine (ECQ) and Modified Enhance Community Quarantine (MECQ),



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PFDA employees were provided shuttle service. Skeletal workforce employees, janitorial and security personnel who were unable to use the shuttle services were allowed to stay at the office to avoid or minimize exposure from the COVID-19.

PFDA frontliners were subjected to COVID-19 RT-PCR testing. Employees with suspected symptoms of COVID-19 were immediately advised to self-isolate or self-quarantine. They were also referred to the PFDA Medical Consultant for consultation and monitoring/investigation and immediately underwent the RT-PCR testing.

Social media also played an important part of the PFDA in combating the spread of the COVID-19. During the early part of the COVID-19 pandemic, PFDA created a PFDA-wide messenger account. The main purpose of the account is for quick dissemination of information and to provide PFDA employees mental and emotional support in cases of distress and anxiety. PFDA employees were advised to register and join the PFDA-wide messenger account. The said account also became a forum for discussion on various topics.

Port clients such as fish vendors, retailers and whole-sellers were given "Food Pass" stickers so that they will able to bring products to the market without any inconvenience to guarantee that fish products are readily available. To ensure fishes are available in the markets and at lower prices, PFDA intensifies its campaign on its "ISDA ON THE GO" project. To date, "ISDA ON THE GO" project is negotiating with local government units to provide fish products in their public and private market across the National Capital Region.





Republic of the Philippines
Department of Agriculture

PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY

TRACEABILITY CODE: PFDA-ASD-ECO-0003-21

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23 February 2021

MEMORANDUM

FOR : The Undersecretary, Administration and Finance and
Chair, Service Continuity Planning and Management Team –
Department of Agriculture

FROM : The General Manager
Philippine Fisheries Development Authority

SUBJECT : SUBMISSION OF REPORTS ON SERVICE CONTINUITY IN THE CONTEXT
OF THE COVID-19 PANDEMIC

In line with the Department of Agriculture's initiative to highlight the best practices in administration and resource mobilization of their family of offices amidst the ongoing pandemic, we hereby submit the narrative report of our agency.

For your perusal.

Digitally signed by
Pangapalan Glen Abanes

ATTY. GLEN A. PANGAPALAN



*emailed
3/9/21*



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Republic of the Philippines
Department of Agriculture

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21 October 2021

MEMORANDUM



Digitally signed by
Pangapalan Glen
Abanes

FOR : The General Manager
THRU : The Acting Assistant General Manager
FROM : The Manager, Administrative Services Department
SUBJECT : PFDA COVID-19 VACCINATION UPDATE

In line with the initiative to highlight the best practices in public health and safety protocols amidst the ongoing pandemic, we hereby submit a report regarding the recent vaccination status of our agency.

UNITS	TOTAL NO. OF PERSONNEL (ORGANIC AND NON ORGANIC)	TOTAL NO. VACCINATED	TOTAL NO. UNVACCINATED
CENTRAL OFFICE	145	145	0
NAVOTAS FISH PORT COMPLEX*	144	129	15
GENERAL SANTOS FISH PORT COMPLEX	142	128	14
DAVAO FISH PORT COMPLEX	45	28	17
ILOILO FISH PORT COMPLEX	55	48	7
LUCENA FISHPORT COMPLEX	44	37	7
ZAMBOANGA FISH PORT COMPLEX	47	42	5
CAMALIGAN FISH PORT	13	4	9
BULAN FISH PORT COMPLEX	29	14	15
SUAL FISH PORT	11	11	0
TACLOBAN CITY FISH PORT	3	3	0
As of September 30, 2021	678	589	89
	%	86.87	13.13

*Job Order personnel designated in various ports are also included

Note: Also updated in the spreadsheet of the Department of Health

(https://docs.google.com/spreadsheets/d/1riQcR8BDsenlYgNWMEc5vbS2jxg0t6Lx49xeCwwN_0c/edit#gid=1558304739)

For your information.

ATTY. EDWARD M. CAMPOS



Valid until
Dec 31, 2021



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