



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
**PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY**  
PCA Annex Building, Elliptical Road Diliman, Quezon City  
Telefax. No. 925-61-41

33-1985

**MR. MELVIN C. CRUZ**

Group Sales Manager

Toyota Bicutan Parañaque

Km. 15 West Service Road, South Superhighway

Bicutan Parañaque City, Metro Manila

**SUBJECT: NOTICE TO PROCEED**

**R E : PROCUREMENT OF BRAND NEW ONE (1) LOT MOTOR  
VEHICLE CONSISTING OF TWO UNITS PASSENGER VAN,  
AND TWO (2) UNITS PICKUP VAN**

Dear **Mr. Cruz**:

In connection with the Contract for the **PROCUREMENT OF BRAND NEW ONE (1) LOT MOTOR VEHICLE CONSISTING OF TWO (2) UNITS PASSENGER VAN, AND TWO (2) UNITS PICKUP VAN**, please be informed that you may now deliver the said units in accordance with the specifications stipulated in the said Contract/Purchase Order.

Delivery period is within thirty (30) calendar days and shall commence upon receipt of this notice.

Kindly coordinate with the Administrative Services Department for the contract implementation.

Thank you very much.

Very truly yours,

**ATTY. GLEN A. PANGAPALAN**  
General Manager, PFDA

Received by:

**MR. MELVIN C. CRUZ**

Date: MARCH 21, 2019