



Republic of the Philippines
Department of Agriculture

PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY

MS. MARGARITA C. GABON

Richmark Computer Sales and Services
4763 Road 2 V. Maps St. Sta. Mesa, Manila

Dear **Ms. Gabon**:

SUBJECT: NOTICE TO PROCEED

RE: SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) LOT ICT EQUIPMENT, SOFTWARE LICENSES AND CCTV SURVEILLANCE SYSTEM

In connection with the Contract for the **SUPPLY AND DELIVERY OF ONE (1) LOT ICT EQUIPMENT**, please be informed that you may now deliver and install the said units in accordance with the specifications stipulated in the said Contract/Purchase Order.

Delivery shall commence within seven (7) days upon receipt of this notice. Delivery period is 90 calendar days. Warranty shall be covered by either retention money or a special bank guarantee with an equivalent amount of two percent (2%) of the total contract price.

Kindly coordinate with the ASD - Procurement and Property Management Division and CPMISD - Information Technology Division for the contract implementation.

Thank you very much.

Very truly yours,

Digitally signed by
De Vera Iris Ropa

IRIS R. DE VERA

OIC - General Manager, PFDA

Conforme:

MARGARITA C. GABON

Date: 12/23/2022



Management
System
ISO 9001:2015
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