
Fwd: Cancellation/resetting of TUV audit

Lorrie Lei Credo <LorrieLei.Credo@tuv.com>

Mon, Dec 7, 2020 at 8:45 PM

To: qms secretariat <qms.secretariat@pfda.gov.ph>

Cc: pinky maliwat <pinky.maliwat@pfda.gov.ph>, Xylene Tagorio <Xylene.Tagorio@tuv.com>, Mark Jeston Fernandico <markjeston.fernandico@tuv.com>

Dear Sir/Madame;

Good day!

Please be advised that audit needs to be conducted on or before December 31, 2020. In line this, we have reschedule your remote audit on **December 29, 2020.**

If the proposed audit date is acceptable to you, kindly **confirm the audit date** by replying to this email writing “ ***I accept and confirm the proposed audit schedule***”, this then serves as your official confirmation.

TÜV Rheinland Philippines, Inc. would like to thank you for the confidence your organization has shown and we will strive to render an equal commitment for excellence in quality.

******Kindly refrain from cancelling/rescheduling two (2) weeks from your scheduled audit.***

Regards,

Lorrie Lei D. Credo (“Lei”)
Technical Support - Front Office
SO.1 Systems, Business Stream

LorrieLei.Credo@tuv.com

Tel: +63 2 8737 5891

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[2241 Don Chino Roces Avenue](#)

1231 Makati City, Philippines

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Covid-19 brought challenges to all companies.
The **TÜV Rheinland** team is working on solutions that will
reduce the impact of this pandemic on its certification process.
That's why we've created a page where you can get up to date
information on requirements changes.

Click
here!

This email and any attachments are confidential and are intended solely for the use of the named addressee. If you have received this e-mail in error please contact TÜV Rheinland Philippines, Inc.

[Quoted text hidden]

Fwd: Cancellation/resetting of TUV audit

qms secretariat <qms.secretariat@pfda.gov.ph>

Wed, Dec 9, 2020 at 5:58 PM

To: Lorrie Lei Credo <LorrieLei.Credo@tuv.com>

Good afternoon, Ms. Lei. As per instructions of our QMR, I am relaying his message that ***we accept and confirm the proposed audit schedule.***

Thank you and stay safe.

Pinky Maliwat

On Mon, Dec 7, 2020 at 8:45 PM Lorrie Lei Credo <LorrieLei.Credo@tuv.com> wrote:

[Quoted text hidden]

ISO QMS Secretariat - Central Office
Philippine Fisheries Development Authority
PCA Annex Bldg. Elliptical Road, Diliman, Quezon City
Tel. No. +63 2 926-6145 925-7850
Email: qms.secretariat@pfda.gov.ph
<https://www.pfda.gov.ph>
[Quoted text hidden]

Client:	Philippine Fisheries Development Authority (PFDA)	If there are no client changes to the audit plan one week prior to the audit, then the audit plan is considered approved.
Location(s) / Production facility (facilities) / temporary sites / other premises of service delivery:	Site 1: 2 nd Floor, Philippine Coconut Authority Annex Building 1, Elliptical Road, Quezon City, Philippines Site 2: Zamboanga Fish Port Complex - Barangay Sangali, Zamboanga City, Philippines	
Scope of application:	Public Administration Covering Project Management and Harbor and Market Operation Site 1: Public Administration covering Project Management Site 2: Harbor and Market Operations	
Applicable standard, Audit criteria:	ISO 9001:2015, Management system documentation of the Organization	
Type of audit:	1st Surveillance Audit	
Client's representative:	ATTY. EDWARD M. CAMPOS, QMR and Acting Manager, Admin Services Dept	
Audit objective:	Management system conformity assessment under application of sampling with the purpose of maintaining the existing certification Determination of the ability of the management system to ensure the organization meets applicable statutory, regulatory and contractual requirements Determination of the effectiveness of the management system to ensure the organization can reasonably expect to achieving its specified objectives	
Audit language(s):	English / Tagalog	
Audit leader:	Maribeth Lucanas (LM)	Auditor(s): Hilario Capili (HC)* Edna Castillo (EdC)*
<input checked="" type="checkbox"/> external, company:	*Free-agent	<input checked="" type="checkbox"/> external, company: *Free-agent
Environmental verifier:		Expert(s):
<input type="checkbox"/> extern, Firma:		<input type="checkbox"/> extern, Firma:
City, date audit plan preparation:	Dec. 01, 2020	
Date of last update:	11 December 2020 Rev01 11 December 2020 Rev02 – 100% Remote Audit	
Reasons for modification of the audit plan during the audit:		

A room should be available to the auditors for their internal assessment. Auditee representatives accompany the auditors during the entire audit. During the opening meeting, at the latest, the audit team has to be informed about aspects relevant to occupational health and safety in the company.

Audit time Overview Location - Site 1: Remote Audit (61.5%)

Refresh sums: Mark cell and press F9	9001 [Audit time in h]	Sum (on line):
Debit Location:	0,00	0,00
LM	8 hrs	8 hrs
HC	8 hrs	8 hrs

Audit time Overview Location: Site 2 Remote Audit (38.5%)

Refresh sums: Mark cell and press F9	9001 [Audit time in h]	Sum (on line):
Debit Location:	10 hrs	10 hrs
EdC	10 hrs	10 hrs

29 December 2020 – Remote Audit HQ

Date / Time	Organizational Unit and Processes <i>Site 1/HO – 8:30 am – 5:30 pm</i> <i>Site 2 at the Zamboanga Fish Port Complex, they operate in 3 shift schedules (6 am to 10 am, 10 am to 2 pm and 10 pm to 6 am)</i>	Auditor/ Abbrev.I	Interviewee	Standard Chapter
8:30	Opening Meeting <ul style="list-style-type: none">- Introduction of the participants- Scope of certification- Audit objectives- Audit plan (security advices, audit proceeding, special features)	TUVR Audit Team	Top Management, Management Representative	Introduction to company Presentation of audit objective, audit process, fine-tuning of audit plan
9:00	Top Management <ul style="list-style-type: none">- Clarification of QMS Scope of Application (Context Organization)- Clarification of Contract details (e.g. number of employees, exclusions, no. of shifts)- Quality Policy- Quality Objectives/Targets- Management Review Results- Applicable statutory and regulatory requirements	TUVR Audit Team	Top Management team	4.3, 4.4, 5.2.2, 6.2.1, 7.1.5.1, 9.1.1, 9.3.3,
10:00	Internal Quality Audit and Corrective Actions	LM		7.5, 7.5.1, 7.5.3, 8.4, 8.5, 8.5.1, 8.5.3, 8.7.2, 9.2.2, 10.2.2

Surveillance Audit Postponement

qms secretariat <qms.secretariat@pfda.gov.ph>

Sun, Dec 6, 2020 at 2:00 PM

To: Mark Jeston Fernandico <markjeston.fernandico@tuv.com>

Cc: danny axalan <danny.axalan@pfda.gov.ph>, attyemcampos@yahoo.com, eric sims <eric.sims@pfda.gov.ph>, gloria vasquez <gloria.vasquez@pfda.gov.ph>, mcchristian macaranas <mcchristian.macaranas@pfda.gov.ph>, thadeus mariano <thadeus.mariano@pfda.gov.ph>

Good day, Sir MJ!

As per instructions to us by our QMR, Atty. Edward M. Campos, we would like to request the cancellation of the scheduled on-site audit of the PFDA Central Office on December 7, 2020. This is due to the urgent disinfection of the premises to arrest the further spread of the COVID virus and its attendant fear & anxiety. This came about because of the recent Medical Report of our Medical Officer, Dr. Maritoni Jane Catanm MD of a COVID-19 suspect in our workplace.

Although we may opt for a remote audit on Monday, we may not be able to produce right away the documentary evidences that you might require because our documents are in the office and we are already barred from entering the premises until the next day of the completion of the disinfection.

May we also request for reset of the Surveillance Audit on another date, preferably online, when hopefully both your TUV Auditors and our employees will be assured to be safe while in the conduct of the audit.

Thank you and we hope your office will consider our requests.

PINKY M. MALIWAT

ISO QMS Secretariat - Central Office
Philippine Fisheries Development Authority
PCA Annex Bldg. Elliptical Road, Diliman, Quezon City
Tel. No. +63 2 926-6145 925-7850
Email: qms.secretariat@pfda.gov.ph
<https://www.pfda.gov.ph>

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----- Forwarded message -----

From: pinky maliwat <pinky.maliwat@pfda.gov.ph>
To: qms secretariat <qms.secretariat@pfda.gov.ph>
Cc:
Bcc:
Date: Sun, 6 Dec 2020 13:30:13 +0800
Subject: Fwd: Cancellation/resetting of TUV audit
Forwarded email from the QMR

----- Forwarded message -----

From: **Atty. Edward Campos** <attyemcampos@yahoo.com>
Date: Sun, Dec 6, 2020 at 1:10 PM
Subject: Cancellation/resetting of TUV audit
To: pinky.maliwat@pfda.gov.ph <pinky.maliwat@pfda.gov.ph>

Mam Pinky,

Kindly, email TUV informing them of the cancellation of the scheduled on-site audit on dec 7 due to the urgent disinfection of the premises to arrest the further spread of the COVID virus and its attendant fear & anxiety, and request that the same be reset on another date, preferably online. Thank you
Atty edward

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Maria Paz M. Maliwat
Information Systems Analyst III
IT Division - Corporate Planning and MIS Department
Philippine Fisheries Development Authority
PCA Annex Bldg. Elliptical Road, Diliman, Quezon City
Tel. No. +63 2 926-6145 925-7850
Email: pinky.maliwat@pfda.gov.ph
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 **Fwd: Cancellation/resetting of TUV audit.eml**
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Philippine Fisheries Development Authority

December 5 at 10:52 PM · 🌐

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PUBLIC ADVISORY | December 5, 2020

PFDA-Central Office Suspension of Work

As a precautionary safety measure against the further spread of COVID-19, the Philippine Fisheries Development Authority announces to the public that government work at the **PFDA - CENTRAL OFFICE** located at PCA Annex 1, Elliptical Road, Diliman, Quezon City will be suspended on **December 7, 2020**.

We will be posting updates regarding the matter as needed.

Please stay safe and be guided accordingly.



PUBLIC ADVISORY

PFDA-Central Office Suspension of Work

As a precautionary safety measure against the further spread of COVID-19, the Philippine Fisheries Development Authority announces to the public that government work at the **PFDA - CENTRAL OFFICE** located at PCA Annex 1, Elliptical Road, Diliman, Quezon City will be suspended on **December 7, 2020**. PFDA assures the public that we are continuously implementing necessary health and safety protocols as prescribed by the National Government. We will be posting updates regarding the matter as needed.

For any assistance, you may contact us through the following PFDA - Central Office Department and Units:

• Office of the General Manager	ngm@pfda.gov.ph
• Office of the Assistant Manager	oagm@pfda.gov.ph
• Office of the Board Secretary	obs@pfda.gov.ph
• Legal Division	legal@pfda.gov.ph
• Public Information Division	pid@pfda.gov.ph
• Administrative Services Department	asd@pfda.gov.ph
• Technical Services Department	tsd@pfda.gov.ph
• Finance Services Department	fsd@pfda.gov.ph
• Operations Services Department	osd@pfda.gov.ph
• Internal Audit Department	iad@pfda.gov.ph
• Corporate Planning & Management Information Department	cpmisd@pfda.gov.ph

Please also check the official PFDA Facebook Page
<https://www.facebook.com/officialpfda/> for latest announcements.

Please stay safe and be guided accordingly.



DEPARTMENT OF AGRICULTURE
PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY

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