



Republic of the Philippines
Department of Agriculture

PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY

INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR PFDA CENTRAL OFFICE

1. The **PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY (PFDA)**, through the Corporate Operating Budget for 2022 approved by the Governing Board intends to apply the sum of **TWO MILLION SEVEN HUNDRED SEVENTEEN THOUSAND NINE HUNDRED EIGHTY PESOS AND 60/100 ONLY (P 2,717,980.60)** being the Approved Budget for the Contract (ABC) for a period of one (1) year as payments under the contract for the Procurement of Janitorial Services for PFDA Central Office. Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The **PFDA** now invites bids from eligible bidders for the supply of ten (10) Janitorial Services for PFDA Central Office located at Diliman, Quezon City. The contract shall be for a period of three (3) years. Bidders should have completed, within the past three (3) years immediately from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II-Instructions to Bidders.
 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA5183.
4. Interested bidders may obtain further information from **PFDA** and inspect the Bidding Documents at the address given below during office days, from 8:00 am to 4:00 pm.
 5. A complete set of Bidding Documents may be acquired by interested bidders from the Special Bids and Awards Committee (SBAC) Secretariat, in the amount of **₱5,000.00**, on the following schedules and venue:

Schedules	Venue
August 10 to 30, 2022	PFDA — Central Office, Diliman, Quezon City
August 31, 2022 (8 am)	PFDA — Navotas Fish Port Complex, Navotas City

6. The Philippine Fisheries Development Authority will hold a Pre-Bid Conference on **August 18, 2022 (Thursday); 10:00 AM** at the Navotas Fish Port Complex (NFPC) which shall be open to prospective bidders.
7. Bids must be duly received by the SBAC Secretariat through manual submission at the said venue on or before **August 31, 2022 (Wednesday); 8:00 AM**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on **August 31, 2022 (Wednesday); 10:00 AM** at the Navotas Fish Port Complex, Navotas City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. In observance with the protocol on social distancing, only one (1) designated/authorized representative per company shall be allowed to participate and/or attend in the conduct of the bidding activities.

11. Department of Agriculture - Philippine Fisheries Development Authority does not condone any form of solicitation on any prospective winning and losing bidders by any of our staff/employees or any other party. Any sort of this kind shall be reported immediately to the Office of the General Manager or the National Bureau of Investigation for entrapment and proper investigation.

12. The Philippine Fisheries Development Authority (PFDA) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

Ms. Mary Ann D. Daquer
Head, PFDA-SBAC Secretariat
PCA Annex Bldg.
Elliptical Road, Diliman, Quezon City
sbac.co@pfda.gov.ph
(02) 8925-8473/7850
(02) 8925-6146

14. You may visit the following websites for downloading of Bidding Documents:

Copy of the ITB will be uploaded here:

<https://pfda.gov.ph/index.php/bac/invitation-list>

Per PhilGEPS Advisory No. 11 - PhilGEPS Alternative Posting Tool, copy of the Bid Documents will be uploaded here:

<https://notices.ps-philgeps.gov.ph/main/index.php>



THADEUS A. MARIANO

Chairperson

Special Bids and Awards Committee

